

**CITY OF BLUE RIDGE  
RESOLUTION 2021-0202-001**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS, CALLING A GENERAL ELECTION FOR MAY 1, 2021 TO ELECT THREE FULL TERM COUNCIL SEATS, PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING MACHINES; PROVIDING FOR EARLY VOTING; ESTABLISHING EXTENDED BUSINESS HOURS FOR EARLY VOTING BY PERSONAL APPEARANCE; APPROVING THE ORDER OF GENERAL ELECTION FOR SAID ELECTION; PROVIDING FOR OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS:**

**Section 1:** That a General Election is hereby ordered and shall be held on Saturday, May 1, 2021, to elect the following officials for the City of Blue Ridge ("City"): three full term Council seats. The Order of General Election attached hereto as Exhibit A is hereby approved and adopted by the City Council of the City of Blue Ridge as the Order for the General Election to be held on May 1, 2021.

**Section 2:** All independent candidates for the General Election to be held on May 1, 2021, for the above-mentioned offices shall file their applications with the City Secretary at City Hall, 200 South Main Street, between 8:00 a.m. and 5:00 p.m. Monday through Friday, beginning January 13, 2021 and ending February 12, 2021. All applications shall be on a form as prescribed by Section 141.031 of the Texas Election Code. All applications shall become public information immediately upon filing.

**Section 3:** The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary as provided in Section 52.094 of the Texas Election Code.

**Section 4:** Should all candidates for a particular office in the General Election fail to receive a plurality vote, in that event it shall be the duty of the City Council to order a runoff election for every office in the regular municipal election to which no one was elected.

**Section 5:** The polling place for **Election Day, May 1, 2021**, shall be as follows:

**Blue Ridge ISD Administration Building  
318 W School Street  
BLUE RIDGE, TX 75424**

**Section 6:** The poll at the above designated polling place shall be open from 7:00 a.m. to 7:00 p.m. on Election Day.

**Section 7:** The polling place for **Early Voting, April 19, 2021 through April 27, 2021**, shall be in the BLUE RIDGE ISD ADMINISTRATION BUILDING, 318 W SCHOOL STREET, BLUE RIDGE, TX, and will be conducted by the Office of the City Secretary.

**Section 8:** Early Voting by personal appearance for the election shall commence on April

19, 2021, at 8:00 a.m. and end at 7:00 p.m. on April 27, 2021. Early voting by personal appearance shall be conducted during regular business hours from 8:00 a.m. until 5:00 p.m., except for the final two days of the early voting period. On the final two days of early voting by personal appearance, the hours are hereby designated as 7:00 a.m. until 7:00 p.m.

**Section 9:** The Early Voting Clerk's mailing address to which ballot applications and ballots voting by mail may be sent is to the Collin County Elections Administration Office, 2010 Redbud Blvd, Suite 102, McKinney, Texas 75069. Early voting, by mail, shall be by paper ballots and shall be canvassed by an Early Voting Ballot Board.

**Section 10:** Direct recording electronic voting machines shall be used for voting at the foregoing election polling places and electronic counting devices and equipment shall be used for counting the ballots at said election.

**Section 11:** The City Secretary is expressly authorized to obtain election supplies and equipment required by law and necessary to conduct said election. The Mayor and City Secretary are authorized to enter into and sign a contract with the Collin County Elections Administration Office contracting full-service election services.

**Section 12:** The office of the City Secretary shall give notice of the election and prepare the official ballots as required by law. Election materials as outlined in Section 272.005 of the Texas Election Code shall be printed in both English and Spanish for use at the polling places and for early voting for said election.

**Section 13:** Said election shall be held in accordance with the Texas Election Code and only resident qualified voters of the City shall be eligible to vote at said election for three Council seats.

**Section 14:** The City Council shall give notice of this election in accordance with the terms and provisions of Chapter 4 of the Texas Election Code, and the City Council shall issue all necessary orders and writs for said election.

**Section 15:** The Collin County Elections Administrator shall be responsible for establishing and operating the Central Counting Station to receive and tabulate the electronic voted ballots in accordance with Section 127.001 of the Texas Election Code. Counting Station Manager and Central Count Judge shall be Bruce Sherbet.

**Section 16:** Notice of Election shall be published in both English and Spanish in accordance with the Texas Election Code. Returns of said election shall be made to the Council immediately after closing of the polls.

**Section 17:** Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respect said remaining portion shall be and remain in full force and effect.

**Section 18:** This resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED** by the City Council of the City of Blue Ridge this 2<sup>nd</sup> day of February, 2021.

City of Blue Ridge:

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Rhonda Williams, Mayor

ATTEST:

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Edie Sims, City Secretary



**NOTICE OF GENERAL ELECTION**  
(AVISO DE ELECCION GENERAL)

**TO THE REGISTERED VOTERS OF THE CITY OF  
BLUE RIDGE, TEXAS:**

*(a los votantes registrados del Condado de Blue Ridge, Texas:)*

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., on May 1, 2021, for voting in a general election to elect: Mayor and two full term Council seats and one unexpired term Council seat.

*(Notifíquese, por las presente, que las casillas electorales sitados abajo se abriran desde las 7:00 a.m. hasta las 7:00 p.m. el 1 del Mayo, 2021 para votar en la Elección General para elegir miembros del Alcalde y dos escaños del Consejo a término y un escaño del Consejo a plazo sin expirar.)*

**LOCATION(S) OF POLLING PLACES** (DIRECCION(ES) DE LAS CASILLAS ELECTORALES)

Blue Ridge ISD Administration Building, 318 W School Street, Blue Ridge, TX 75424

Early voting by personal appearance will be conducted each weekday at Blue Ridge ISD Administration Building, 318 W School Street, BLUE RIDGE, Texas between the hours of 8:00 a.m. and 5:00 p.m. beginning on April 19, 2021 and ending on April 27, 2021. *(La votación anticipada por comparecencia personal se llevará a cabo cada día de la semana en el Edificio de Administración de Blue Ridge ISD, 318 W School Street, BLUE RIDGE, Texas, entre las 8:00 a.m. y 5:00 p.m. comenzando el 19 de abril de 2021 y terminando el 27 de abril de 2021.)*

Polls are open according to the calendar below:

*(Las encuestas están abiertas de acuerdo con el calendario a continuación:)*

**Early Voting Locations and Hours  
City of Blue Ridge & BRISD**

Polling Place			Address		City	
Collin County Election Office (Main Early Voting Location)			2010 Redbud Blvd., #102		McKinney	
Blue Ridge ISD Administration Bldg.			318 West School Street		Blue Ridge	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 18	April 19	April 20	April 21	April 22	April 23	April 24
	8am – 5pm	8am – 5pm	8am – 5pm	8am - 5pm	8am - 5pm	8am - 5pm
April 25	April 26	April 27	April 28	April 29	April 30	May 1
	7am – 7pm	7am – 7pm				7am – 7pm Election Day

Polls are open 7:00 a.m. to 7:00 p.m. April 19, 2021 and April 27, 2021. *(Las encuestas son abiertos 7: 00 a.m. a 7: 00 p.m., 19 de abril de 2021 y, el 27 de abril de 2021.)*

Applications for ballot by mail shall be mailed to Collin County Elections Administration Office, 2010 Redbud Blvd, Suite 102, McKinney, TX 75069. *(Las solicitudes para boletas que se votaran adelantada por correo deberan enviarse a Collin County Elections Administration Office, 2010 Redbud Blvd, Suite 102, McKinney, TX 75069.)*

Application for ballot by mail must be received no later than the close of business on April 16, 2021. *(Las solicitudes para boletas que se votaran adelantada por correo deberan recibirse para el fin de las horas de negocio el 16 de abril, 2021.)*

Issued this the 2<sup>nd</sup> day of February, 2021  
*(Emitada este dia 2 de febrero de 2021.)*

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Mayor

# ORDER OF GENERAL ELECTION

(ORDEN DE ELECC/ON GENERAL)

An election is hereby ordered to be held on May 1, 2021, in Blue Ridge, Collin County, Texas for the purpose of electing the following city officers as required by Article XVI, Section 65 of the Texas Constitution.

*(Por la presente se ordena que se lleve a cabo una eleccion el dia 1 de mayo, 2021, en el Condado de Blue Ridge, Collin County, Texas, con et proposito de elegir los siguientes oficiales def condado y def precinto como requerido por el Articulo XVI, Seccion 65, de la Constitucion de Texas.)*

Three full term Council seats.  
*(Tres escaños del Consejo a término.)*

Early voting by personal appearance will be conducted each weekday at:  
*(La votación temprana por comparecencia personal se llevará a cabo cada día de la semana en:)*

Location: Blue Ridge ISD Administration Building, 318 W School Street, Blue Ridge, Texas

Between the hours of 8:00am and 5:00pm beginning on April 19, 2021 and ending on April 27, 2021. April 26 and April 27, 2021, between the hours of 7:00am and 7:00pm.  
*(entre las 8:00 de la mañana y las 5:00 de la tarde empezando el abril 19, 2021 y terminando el 27 abril, 2021. 26 de abril y 27 de abril, 2021 entre las 7:00 de la mañana y las 7:00pm de la tarde empezando).*

Applications for ballot by mail shall be mailed to:  
*(Las solicitudes para boletas que se votaran adelantada por correo deberan enviarse a:)*

## **Collin County Elections Administration Office**

(Name of Early Voting Clerk) *(Nombre def Secretario de la Votacion Adelantada)*

**2010 Redbud Blvd, Suite 102**

(Address) *(Direccion)*

**McKinney, TX 75069**

(City) *(Ciudad)* (Zip Code) *(Zona Postal)*

Applications for ballots by mail must be received no later than the close of business on:  
April 16, 2021.

*(Las solicitudes para boletas que se votaran adelantada por correo deberan recibirse para el fin de las horas de negocio el: 16 abril, 2021.)*

Issued this the 2<sup>nd</sup> day of February, 2021.

*(Emitada este dfa 2 de febrero, 2021.)*

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Rhonda Williams, Mayor

JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT  
("Election Services Contract")

ELECTION SERVICES AGREEMENT

BETWEEN

THE COLLIN COUNTY ELECTIONS ADMINISTRATOR  
("Contracting Election Officer")

AND THE BELOW LISTED POLITICAL SUBDIVISIONS  
("Participating Political Subdivisions")

COLLIN COUNTY COMMUNITY COLLEGE  
CITY OF ALLEN  
CITY OF ANNA  
CITY OF BLUE RIDGE  
CITY OF CARROLLTON  
CITY OF CELINA  
CITY OF DALLAS  
TOWN OF FAIRVIEW  
CITY OF FARMERSVILLE  
CITY OF FRISCO  
CITY OF GARLAND  
CITY OF LAVON  
CITY OF LUCAS  
CITY OF MCKINNEY  
CITY OF MELISSA  
CITY OF NEVADA  
TOWN OF NEW HOPE  
CITY OF PARKER  
CITY OF PLANO

TOWN OF PROSPER  
CITY OF RICHARDSON  
CITY OF SACHSE  
TOWN OF SAINT PAUL  
CITY OF WYLIE  
ALLEN INDEPENDENT SCHOOL DISTRICT  
ANNA INDEPENDENT SCHOOL DISTRICT  
COMMUNITY INDEPENDENT SCHOOL DISTRICT  
FARMERSVILLE INDEPENDENT SCHOOL DISTRICT  
FRISCO INDEPENDENT SCHOOL DISTRICT  
LOVEJOY INDEPENDENT SCHOOL DISTRICT  
MCKINNEY INDEPENDENT SCHOOL DISTRICT  
MELISSA INDEPENDENT SCHOOL DISTRICT  
PLANO INDEPENDENT SCHOOL DISTRICT  
PROSPER INDEPENDENT SCHOOL DISTRICT  
BEAR CREEK SPECIAL UTILITY DISTRICT  
EAST FORK FRESH WATER SUPPLY DIST. 1  
NORTH COLLIN SPECIAL UTILITY DISTRICT

FOR THE CONDUCT OF A JOINT ELECTION

TO BE HELD ON SATURDAY, MAY 1, 2021

TO BE ADMINISTERED BY THE COLLIN COUNTY ELECTIONS ADMINISTRATOR

1) ADMINISTRATION AND STATUTORY AUTHORITY

- a) Bruce Sherbet ("Bruce Sherbet") is the duly appointed County Elections Administrator ("Elections Administrator") of Collin County, Texas and the Department Head of the Collin County Elections Department. As such, Mr. Sherbet is the Election Administrator of Collin County, Texas and is authorized by Subchapter D of Chapter 31 of Title 3 of the Texas Election Code to enter into this Election Services Contract with the contracting authorities of the Participating Political Subdivision.
- b) The contracting authorities of the Participating Political Subdivisions listed on the cover page of this Election Services Contract are hereby participating in the Joint Election to be held in Collin County, Texas on Saturday, May 1, 2021 under Chapter 271 of Title 16 of the Texas Election Code ("Joint Election") and are hereby contracting with the Elections Administrator of Collin County, Texas to perform the election services set forth in this Election Services Contract under Subchapter D of Chapter 31 of Title 3 of the Texas Election Code.

2) DUTIES AND SERVICES OF THE CONTRACTING ELECTION OFFICER

- a) The Contracting Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:
  - i) The Contracting Election Officer will prepare and publish the required Notice of Election and post the required orders and resolutions to the Collin County website.
  - ii) The Contracting Election Officer shall arrange for appointment, notification (including writ of election), training and compensation of all presiding judges, alternate judges, the judge of the Central Count Station and judge of the Early Voting Ballot Board.
  - iii) The Contracting Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge of his or her appointment. The presiding election judge of each Vote Center, will use his/her discretion to determine when additional manpower is needed during peak voting hours. The Contracting Election Officer will determine the number of clerks to work in the Central Count Station and the number of clerks to work on the Ballot Board.
    - (1) Election judges shall attend the Contracting Election Officer's school of instruction (Election Law Class); calendar will be provided.
    - (2) Election judges shall be responsible for picking up from and returning election supplies to the county election warehouse located at 2010 Redbud Blvd., Suite 102, McKinney. Compensation for this pickup and delivery of supplies will be \$25.00.
  - iv) The Contracting Election Officer shall compensate each election judge and worker. Each judge shall receive \$14.00 per hour for services rendered, each alternate judge shall receive \$13.00 per hour for services rendered, and each clerk shall receive \$12.00 per hour for services rendered. Overtime will be paid to each person working over 40 hours per week.
- b) The Contracting Election Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.
  - i) The Contracting Election Officer shall secure election kits which include the legal documentation required to hold an election and all supplies.
  - ii) The Contracting Election Officer shall secure the tables, chairs, and legal documentation required to run the Central Count Station.
  - iii) The Contracting Election Officer shall provide all lists of registered voters required for use on Election Day and for the early voting period required by law.
  - iv) The Contracting Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.



- (1) Equipment includes the rental of ExpressVote Universal voting machines, ExpressTouch curbside voting machines, ADA compliant headphones and keypads, DS200 ballot counters, voting signs and election supply cabinets.
  - (2) Supplies include paper ballot cards, Early Voting and Election Day supply kits, provisional ballot kits, security seals, pens, tape, markers, etc.
- 3) The Contracting Election Officer, Bruce Sherbet, shall be appointed the Early Voting Clerk.
  - a) The Contracting Election Officer shall supervise and conduct Early Voting by mail and in person and shall secure personnel to serve as Early Voting Deputies.
  - b) Early Voting by personal appearance for the Participating Political Subdivision shall be conducted during the time period and at the locations listed in **Exhibit "A"**, attached and incorporated by reference into this Election Services Contract.
  - c) All applications for an Early Voting mail ballot shall be received and processed by the Collin County Elections Administration Office, located at 2010 Redbud Blvd., Suite 102, McKinney, Texas 75069.
    - i) Applications for mail ballots erroneously mailed to the Participating Political Subdivisions shall immediately be faxed to the Contracting Officer for timely processing. The original application shall then be forwarded to the Contracting Election Officer for proper retention.
    - ii) All Federal Post Card Applications (FPCA) will be sent a mail ballot. No postage is required.
  - d) All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be prepared for counting by the Early Voting Ballot Board in accordance with Section 87.000 of the Texas Election Code. The presiding judge of this Board shall be appointed by the Contracting Officer.
- 4) The Contracting Election Officer shall arrange for the use of all Election Day Vote Centers.
  - a) The Participating Political Subdivisions shall assume the responsibility of remitting their portion of cost of all employee services required to provide access, provide security or provide custodial services for the Vote Centers.
  - b) The Election Day Vote Centers are listed in **Exhibit "B"**, attached and incorporated by reference into this Election Services Contract.
- 5) The Contracting Election Officer shall be responsible for establishing and operating the Central Count Station to receive and tabulate the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. Count Station Manager shall be Bruce Sherbet. The Count Station Judge shall be Neal Katz. The Tabulation Supervisor shall be Billy Pratt.
  - a) The Tabulation Supervisor shall prepare, test and run the county's tabulation system in accordance with statutory requirements and county policies, under the auspices of the Contracting Election Officer.
  - b) The Public Logic and Accuracy Test of the electronic voting system shall be conducted in accordance with Election Law. The required Notice of Logic and Accuracy testing will be posted by the Contracting Election Officer.
  - c) Election night reports will be available to the Participating Political Subdivisions at the Central Counting Station on election night. Provisional ballots will be tabulated after election night in accordance with state law.
  - d) The Contracting Election Officer shall prepare the unofficial canvass report after all precincts have been counted, and will provide a copy of the unofficial canvass to the Participating Political Subdivisions as soon as possible after all returns have been tallied.

- e) The Contracting Election Officer shall be appointed the custodian of the voted ballots and shall retain all election materials for a period of 22 months.
    - i) Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.
  - f) The Contracting Election Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivisions in a timely manner. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201 of the aforementioned code.
- 6) DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS.
- a) The Participating Political Subdivisions shall assume the following duties:
    - i) Each Participating Political Subdivision will prepare, adopt, and publish all legally required election orders, resolutions, and other documents required by, or of, their governing bodies. Each Participating Political Subdivision is required to send Collin County Elections Department a copy of any election order or resolution related to this Joint Election within three business days of publishing, adopting or ordering it.
    - ii) The Participating Political Subdivision shall provide the Contracting Election Officer with an updated map and street index of their jurisdiction in an electronic (shape file preferred) or printed format as soon as possible but no later than Monday, March 1, 2021.
    - iii) The Participating Political Subdivision shall procure and provide the Contracting Election Officer with the ballot layout and Spanish interpretation in an electronic format.
      - (1) The Participating Political Subdivision shall deliver to the Contracting Election Officer as soon as possible, but no later than 5:00 PM Monday, February 22, 2020, the official wording for the Participating Political Subdivision's May 1, 2021, Joint General and Special Election.
      - (2) The Participating Political Subdivisions shall approve the "blue line" ballot format prior to the final printing.
    - iv) The Participating Political Subdivisions shall share in the cost and compensate the Contracting Election Officer for all associated cost including any additional verified cost incurred in the process of running this election or for a manual count this election may require, consistent with charges and hourly rates shown on Exhibit "C-1" for required services.
  - b) The Participating Political Subdivisions shall pay the Contracting Election Officer 90% of the estimated cost to run the said election prior to Monday, March 22, 2021. The Contracting Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code. The deposit should be delivered within the mandatory time frame to: Collin County Treasury, 2300 Bloomdale Rd., #3138, McKinney, Texas 75071. Made payable to "Collin County Treasury" with a note "for election services" included with check documentation.
  - c) The Participating Political Subdivision shall pay the cost of conducting said election, less partial payment, including the 10% administrative fee, pursuant to the Texas Election Code, Section 31.100, within 30 days from the date of final billing. Additionally, all payments in excess of the final cost to perform the election will be refunded to the participating Political Subdivision.
  - d) COST OF SERVICES. See Exhibits "C-2" and "D"
  - e) GENERAL PROVISIONS

- i) Nothing contained in this Election Services Contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the Participating Political Subdivision's May 1, 2021, Joint General and Special Election is to be filed or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.
- ii) Upon request, the Contracting Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivision.
- iii) If the Participating Political Subdivision cancel their election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall be paid a contract preparation fee of \$75.00. Any Participating Political Subdivision canceling an election will not be liable for any further costs incurred by the Contracting Officer.
- iv) The Contracting Officer shall file copies of this contract with the County Judge and the County Auditor of Collin County, Texas.

**May 1, 2021**  
**Joint General and Special Election**  
**Collin County Election Day Vote Centers 7am - 7pm**

Exhibit "B"

<b>Polling Place</b>	<b>Address</b>	<b>City</b>
Aldridge Elementary School	720 Pleasant Valley Lane	Richardson 75080
Allen ISD Service Center	1451 North Watters Road	Allen 75002
Allen Municipal Courts Facility	301 Century Parkway	Allen 75013
Anna ISD Board Room	501 S. Sherley Avenue	Anna 75409
Armstrong Middle School	3805 Timberline Drive	Plano 75074
Bennett Elementary School	7760 Coronado Dr	McKinney 75070
Bethany Elementary School	2418 Micarta Drive	Plano 75025
Blue Ridge ISD Administration Building	318 W. School Street	Blue Ridge 75424
Bowman Middle School	2501 Jupiter Road	Plano 75074
Carpenter Middle School	3905 Rainier Drive	Plano 75023
Cockrill Middle School	1351 N Hardin Blvd	McKinney 75071
Collin College Frisco Campus	9700 Wade Blvd	Frisco 75035
Collin College Higher Education Center	3452 Spur 399	McKinney 75069
Collin College McKinney Campus	2200 W. University Drive	McKinney 75071
Collin College Plano Campus	2800 E. Spring Creek Parkway	Plano 75074
Collin College Wylie Campus	391 Country Club Road	Wylie 75098
Collin County Elections Office	2010 Redbud Blvd. Ste 102	McKinney 75069
Dowell Middle School	301 S. Ridge Road	McKinney 75072
Evans Middle School	6998 W. Eldorado Parkway	McKinney 75072
Fairview Town Hall	372 Town Place	Fairview 75069
Farmersville City Hall	205 S. Main Street	Farmersville 75442
Faubion Middle School	2000 Rollins Street	McKinney 75069
Frisco Fire Station #8	14700 Rolater Road	Frisco 75034
Gay Library	6861 W. Eldorado Parkway	McKinney 75070
Haggard Middle School	2832 Parkhaven Drive	Plano 75075
Hendrick Middle School	7400 Red River Drive	Plano 75025
Hunt Middle School	4900 Legendary Drive	Frisco 75034
Lovejoy ISD Administration Building	259 Country Club Road	Allen 75002
Lucas Community Center	665 Country Club Road	Lucas 75002
Maus Middle School	12175 Coit Road	Frisco 75035
McKinney Boyd High School	600 Lake Forest Dr	McKinney 75071
McKinney Fire Station #5	6600 Virginia Parkway	McKinney 75071
McKinney Fire Station #7	861 Independence Parkway	McKinney 75072
McKinney High School	1400 E. Wilson Creek Pkwy	McKinney 75069
McKinney North High School	2550 Wilmeth Road	McKinney 75071
Melissa City Hall	3411 Barker Avenue	Melissa 75454
Michael J. Felix Community Center-Room A & B	3815-E Sachse Raod	Sachse 75048
Miller Elementary School	5651 Coventry Drive	Richardson 75082
Murphy Community Center	205 N. Murphy Road	Murphy 75094
New Hope Town Hall	121 Rockcrest Road	New Hope 75069
Parker City Hall	5700 E. Parker Road	Parker 75002
Parr Library	6200 Windhaven Parkway	Plano 75093
Plano ISD Administration Center	2700 W. 15th Street	Plano 75075
Prosper Town Hall-Community Room	250 W. First Street	Prosper 75078



**May 1, 2021**  
**Joint General and Special Election**  
**Collin County Election Day Vote Centers 7am - 7pm**

Exhibit "B"

<b>Polling Place</b>	<b>Address</b>	<b>City</b>
Renner Frankford Library	6400 Frankford Road	Dallas 75252
Richardson Civic Center / City Hall	411 W. Arapaho Road	Richardson 75080
Robinson Middle School	6701 Preston Meadow Drive	Plano 75024
Rose Haggard Elementary School	17820 Campbell Road	Dallas 75252
Roy and Helen Hall Memorial Library	101 E. Hunt Street	McKinney 75069
Schimelpfenig Middle School	2400 Maumelle Drive	Plano 75023
Scott Johnson Middle School	3400 Community Blvd.	McKinney 75071
Shepton High School	5505 Plano Parkway	Plano 75093
Slaughter Elementary School	2706 Wolford Street	McKinney 75070
Smith Library	300 Country Club Drive	Wylie 75098
St Paul Town Hall	2505 Butscher Block	Wylie 75098
Terry Pope Administration Building	611 North FM 1138	Nevada 75173
Tom Muehlenbeck Recreation Center	5801 W. Parker Road	Plano 75093
Wilson Middle School	1001 Custer Road	Plano 75075

**Important Note: *Eligible* Collin County registered voters (with an effective date of registration on or before May 1, 2021) may vote at any of the above Election Day Vote Center locations.**

Collin County  
Election Services Estimate  
May 1, 2021 Joint General and Special Election

Exhibit "C-1"

**Election Wide**

Category	Units or Description	Cost Per Unit	Election Estimate	Election Actual
<b>Early Voting by Mail</b>				
Kits - Mail Ballots	5,000	\$ 1.15	\$ 5,750.00	
Postage	5,000	\$ 0.88	\$ 4,400.00	
Paper Ballot Printing Services		\$ 0.31	\$ -	
Paper Ballot Shipping (per box)		\$ 30.00	\$ -	
Ballot Stock - BOD	5,000	\$ 0.10	\$ 500.00	
Category Subtotal			\$ 10,650.00	
<b>General Election Expenses</b>				
Mileage			\$ 500.00	
Van / Car Rental			\$ 6,000.00	
Election Night Receiving Cover			\$ 2,680.00	
Polling Place Rental			\$ -	
Notice of Election			\$ 7,000.00	
Security - EV			\$ -	
Security - ED			\$ -	
Early Voting Ballot Board			\$ 1,950.00	
FICA - Election Workers			\$ 2,500.00	
County Employee/IT Overtime - EV			\$ 35,000.00	
Process Pollworker Checks - EV	5 per location	\$ 1.50	\$ 352.50	
Process Pollworker Checks - ED	5 per location	\$ 1.50	\$ 427.50	
Process Election Judge Notices	104	\$ 1.50	\$ 156.00	
Drayage Per Location - ED	57	\$ 50.00	\$ 2,850.00	
Drayage Per Location - EV	47	\$ 50.00	\$ 2,350.00	
Category Subtotal			\$ 61,766.00	
<b>Programming</b>				
Coding Services			\$ 10,000.00	
Balotar Programming			\$ 450.00	
Category Subtotal			\$ 10,450.00	
<b>Early Voting by Personal Appearance</b>				
Election Judge OT - EV		\$ 21.00	\$ 283.50	
Alternate Judge OT - EV		\$ 19.50	\$ 253.50	
Clerk OT - EV	141	\$ 18.00	\$ 34,263.00	
ES&S Support Staff / Field Techs - EV	6 @30 for 10 days	\$ -	\$ 18,000.00	
Pick and Delivery of Supplies - EV	47	\$ 25.00	\$ 1,175.00	
Equipment Assembly - EV	47	\$ 50.00	\$ 2,350.00	
Category Subtotal			\$ 56,325.00	
<b>Election Day</b>				
ES&S Support Staff/Field Techs - ED	6 @30 for 14 hrs	\$ 30.00	\$ 2,520.00	
Pick up and Delivery of Election Supplies	57	\$ 25.00	\$ 1,425.00	
Equipment Assembly - ED	57	\$ 50.00	\$ 2,850.00	
Category Subtotal			\$ 6,795.00	
<b>Tabulation</b>				
Election Night Vendor Support	Per Election	\$ 10,000.00	\$ 10,000.00	
Notice of Inspection/Tabulation Test	Per Election	\$ 3,000.00	\$ 3,000.00	
Category Subtotal			\$ 13,000.00	

Collin County  
Election Services Estimate  
May 1, 2021 Joint General and Special Election

Exhibit "C-1"

Category	Units or Description	Cost Per Unit	Election Estimate	Election Actual
<b>Supply Cost</b>				
Ballots - Card Stock ExpressVote - EV	11,000	\$ 0.32	\$ 3,520.00	
Ballots - Card Stock ExpressVote - ED	10,000	\$ 0.32	\$ 3,200.00	
Kits - ED	57	\$ 19.00	\$ 1,083.00	
Kits - EV	47	\$ 19.00	\$ 893.00	
Kits - Provisional EV	47	\$ 38.10	\$ 1,790.70	
Kits - Provisional ED	57	\$ 38.10	\$ 2,171.70	
Polling Place Maps - EV	47	\$ 25.00	\$ 1,175.00	
Polling Place Maps - ED	57	\$ 25.00	\$ 1,425.00	
Signs Metal - ED	57	\$ 5.00	\$ 285.00	
Signs Wood - ED	5 per location	\$ 2.00	\$ 470.00	
Ballot Card Stock - Provisional - EV	50 per location	\$ 0.14	\$ 329.00	
Ballot Card Stock - Provisional - ED	50 per location	\$ 0.14	\$ 399.00	
Ballots - Sample - EV	50 per location	\$ 0.29	\$ 681.50	
Ballots - Sample - ED	50 per location	\$ 0.29	\$ 826.50	
Ballots - Sample All Race - EV	47	\$ 0.87	\$ 40.89	
Ballots - Sample All Race - ED	57	\$ 0.87	\$ 49.59	
Printer Labels - EV	47	\$ 5.00	\$ 235.00	
Printer Labels - ED	57	\$ 5.00	\$ 285.00	
Category Subtotal			\$ 18,859.88	
<b>Equipment</b>				
Cabinet Security - EV	47	\$ 200.00	\$ 9,400.00	
Cabinet Security - ED	57	\$ 200.00	\$ 11,400.00	
Computer Cabinet - EV	47	\$ 50.00	\$ 2,350.00	
Cabinet Drayage - EV	47	\$ 180.00	\$ 8,460.00	
Cabinet Drayage - ED	57	\$ 180.00	\$ 10,260.00	
DS200 Ballot Counter - EV	47	\$ 350.00	\$ 16,450.00	
DS200 Ballot Counter - ED	57	\$ 350.00	\$ 19,950.00	
ExpressVote - EV	9 per location	\$ 200.00	\$ 84,600.00	
Expres Vote - ED	9 per location	\$ 200.00	\$ 102,600.00	
ExpressTouch - EV	47	\$ 200.00	\$ 9,400.00	
ExpressTouch - ED	57	\$ 200.00	\$ 11,400.00	
Metal Signs	5 per location	\$ 1.00	\$ 520.00	
Wood Signs	104	\$ 2.00	\$ 208.00	
Category Subtotal			\$ 286,998.00	
<b>Personnel</b>				
Election Judge - EV		\$ 14.00	\$ 47,376.00	
Electino Judge - ED		\$ 14.00	\$ 9,576.00	
Alternate Election Judge - EV		\$ 13.00	\$ 43,992.00	
Alternate Electino Judge - ED		\$ 13.00	\$ 8,892.00	
Clerk - EV	3 per location	\$ 12.00	\$ 131,976.00	
Clerk - ED	3 per location	\$ 12.00	\$ 24,624.00	
Judge Delivery - EV	47	\$ 25.00	\$ 1,175.00	
Judge Delivery - ED	57	\$ 25.00	\$ 1,425.00	
Category Subtotal			\$ 269,036.00	
<b>Total Estimated Cost</b>			\$ 733,879.88	



Collin County  
Election Services Estimate  
May 1, 2021 Joint General and Special Election

Exhibit "C-2"

Political Subdivision	Registered Voters	Share Percentage	Estimated Cost Per Entity	Deposit Due	Actual Cost
City of Allen	65647	3.69%	\$ 27,062.39	\$ 24,356.15	
City of Anna	9510	0.53%	\$ 3,920.41	\$ 3,528.37	
City of Blue Ridge	516	0.03%	\$ 1,500.00	\$ 1,350.00	
City of Carrollton	331	0.02%	\$ 1,500.00	\$ 1,350.00	
City of Celina	9831	0.55%	\$ 4,052.74	\$ 3,647.47	
City of Dallas	29636	1.66%	\$ 12,217.18	\$ 10,995.46	
Town of Fairview	7966	0.45%	\$ 3,283.91	\$ 2,955.52	
City of Farmersville	1930	0.11%	\$ 1,500.00	\$ 1,350.00	
City of Frisco	65739	3.69%	\$ 27,100.32	\$ 24,390.29	
City of Garland	173	0.01%	\$ 1,500.00	\$ 1,350.00	
City of Lavon	2716	0.15%	\$ 1,500.00	\$ 1,350.00	
City of Lucas	5671	0.32%	\$ 2,337.82	\$ 2,104.04	
City of McKinney	113834	6.39%	\$ 46,927.06	\$ 42,234.35	
City of Melissa	8545	0.48%	\$ 3,522.60	\$ 3,170.34	
City of Nevada	956	0.05%	\$ 1,500.00	\$ 1,350.00	
Town of New Hope	500	0.03%	\$ 1,500.00	\$ 1,350.00	
City of Parker	3935	0.22%	\$ 1,622.17	\$ 1,459.95	
City of Plano	169825	9.54%	\$ 70,008.85	\$ 63,007.96	
Town of Prosper	15538	0.87%	\$ 6,405.40	\$ 5,764.86	
City of Richardson	22783	1.28%	\$ 9,392.09	\$ 8,452.88	
City of Sachse	6011	0.34%	\$ 2,477.98	\$ 2,230.18	
Town of Saint Paul	761	0.04%	\$ 1,500.00	\$ 1,350.00	
City of Wylie	31007	1.74%	\$ 12,782.36	\$ 11,504.12	
Collin County Community College	635470	35.70%	\$ 261,966.86	\$ 235,770.18	
Allen Independent School District	68108	3.83%	\$ 28,076.92	\$ 25,269.23	
Anna Independent School District	11669	0.66%	\$ 4,810.44	\$ 4,329.40	
Community Independent School District	9005	0.51%	\$ 3,712.23	\$ 3,341.01	
Farmersville Independent School District	5745	0.32%	\$ 2,368.33	\$ 2,131.49	
Frisco Independent School District	99794	5.61%	\$ 41,139.19	\$ 37,025.27	
Lovejoy Independent School District	12119	0.68%	\$ 4,995.95	\$ 4,496.36	
McKinney Independent School District	84811	4.76%	\$ 34,962.58	\$ 31,466.32	
Melissa Independent School District	10871	0.61%	\$ 4,481.47	\$ 4,033.33	
Plano Independent School District	222438	12.49%	\$ 91,698.09	\$ 82,528.28	
Prosper Independent School District	36877	2.07%	\$ 15,202.22	\$ 13,681.99	
Bear Creek Special Utility District	3868	0.22%	\$ 1,594.55	\$ 1,435.09	
Marilee Special Utility District	2275	0.13%	\$ 1,500.00	\$ 1,350.00	
North Collin Special Utility District	3806	0.21%	\$ 1,568.99	\$ 1,412.09	
East Fork Fresh Water Supply Dist. 1	3	0.00%	\$ 500.00	\$ 450.00	
Total Registered Voters	1780220	100.00%			



Collin County  
Election Services Estimate  
May 1, 2021 Joint General and Special Election

Exhibit "D"

**City of Blue Ridge**

Registered Voters 516  
Percentage 0.03%

Summary of Costs	Units or Description	Cost Per Unit	Election Estimate	Election Actual	Your Estimate	Your Actual
<b>Early Voting by Mail</b>						
Kits - Mail Ballots	5,000	\$ 1.15	\$ 5,750.00		\$ 1.67	
Postage	5,000	\$ 0.88	\$ 4,400.00		\$ 1.28	
Paper Ballot Printing Services		\$ 0.31	\$ -		\$ -	
Paper Ballot Shipping (per box)		\$ 30.00	\$ -		\$ -	
Ballot Stock - BOD	5,000	\$ 0.10	\$ 500.00		\$ 0.14	
Category Subtotal			\$ 10,650.00		\$ 3.09	
<b>General Election Expenses</b>						
Mileage			\$ 500.00		\$ 0.14	
Van / Car Rental			\$ 6,000.00		\$ 1.74	
Election Night Receiving Cover			\$ 2,680.00		\$ 0.78	
Polling Place Rental			\$ -		\$ -	
Notice of Election			\$ 7,000.00		\$ 2.03	
Security - EV			\$ -		\$ -	
Security - ED			\$ -		\$ -	
Early Voting Ballot Board			\$ 1,950.00		\$ 0.57	
FICA - Election Workers			\$ 2,500.00		\$ 0.72	
County Employee/IT Overtime - EV			\$ 35,000.00		\$ 10.14	
Process Pollworker Checks - EV	5 per location	\$ 1.50	\$ 352.50		\$ 0.10	
Process Pollworker Checks - ED	5 per location	\$ 1.50	\$ 427.50		\$ 0.12	
Process Election Judge Notices	104	\$ 1.50	\$ 156.00		\$ 0.05	
Drayage Per Location - ED	57	\$ 50.00	\$ 2,850.00		\$ 0.83	
Drayage Per Location - EV	47	\$ 50.00	\$ 2,350.00		\$ 0.68	
Category Subtotal			\$ 61,766.00		\$ 17.90	
<b>Programming</b>						
Coding Servies			\$ 10,000.00		\$ 2.90	
Balotar Programming			\$ 450.00		\$ 0.13	
Category Subtotal			\$ 10,450.00		\$ 3.03	
<b>Early Voting by Personal Appearance</b>						
Election Judge OT - EV		\$ 21.00	\$ 283.50		\$ 0.08	
Alternate Judge OT - EV		\$ 19.50	\$ 253.50		\$ 0.07	
Clerk OT - EV	141	\$ 18.00	\$ 34,263.00		\$ 9.93	
ES&S Support Staff / Field Techs - EV	6 @30 for 10 days	\$ -	\$ 18,000.00		\$ 5.22	
Pick and Delivery of Supplies - EV	47	\$ 25.00	\$ 1,175.00		\$ 0.34	
Equipment Assembly - EV	47	\$ 50.00	\$ 2,350.00		\$ 0.68	
Category Subtotal			\$ 56,325.00		\$ 16.33	
<b>Election Day</b>						
ES&S Support Staff/Field Techs - ED	6 @30 for 14 hrs	\$ 30.00	\$ 2,520.00		\$ 0.73	
Pick up and Delivery of Election Supplies	57	\$ 25.00	\$ 1,425.00		\$ 0.41	
Equipment Assembly - ED	57	\$ 50.00	\$ 2,850.00		\$ 0.83	
Category Subtotal			\$ 6,795.00		\$ 1.97	
<b>Tabulation</b>						
Election Night Vendor Support	Per Election	\$ 10,000.00	\$ 10,000.00		\$ 2.90	
Notice of Inspection/Tabulation Test	Per Election	\$ 3,000.00	\$ 3,000.00		\$ 0.87	
Category Subtotal			\$ 13,000.00		\$ 3.77	

Collin County  
Election Services Estimate  
May 1, 2021 Joint General and Special Election

Exhibit "D"

Summary of Costs	Units or Description	Cost Per Unit	Election Estimate	Election Actual	Your Estimate	Your Actual
<b>Supply Cost</b>						
Ballots - Card Stock ExpressVote - EV	11,000	\$ 0.32	\$ 3,520.00		\$ 1.02	
Ballots - Card Stock ExpressVote - ED	10,000	\$ 0.32	\$ 3,200.00		\$ 0.93	
Kits - ED	57	\$ 19.00	\$ 1,083.00		\$ 0.31	
Kits - EV	47	\$ 19.00	\$ 893.00		\$ 0.26	
Kits - Provisional EV	47	\$ 38.10	\$ 1,790.70		\$ 0.52	
Kits - Provisional ED	57	\$ 38.10	\$ 2,171.70		\$ 0.63	
Polling Place Maps - EV	47	\$ 25.00	\$ 1,175.00		\$ 0.34	
Polling Place Maps - ED	57	\$ 25.00	\$ 1,425.00		\$ 0.41	
Signs Metal - ED	57	\$ 5.00	\$ 285.00		\$ 0.08	
Signs Wood - ED	5 per location	\$ 2.00	\$ 470.00		\$ 0.14	
Ballot Card Stock - Provisional - EV	50 per location	\$ 0.14	\$ 329.00		\$ 0.10	
Ballot Card Stock - Provisional - ED	50 per location	\$ 0.14	\$ 399.00		\$ 0.12	
Ballots - Sample - EV	50 per location	\$ 0.29	\$ 681.50		\$ 0.20	
Ballots - Sample - ED	50 per location	\$ 0.29	\$ 826.50		\$ 0.24	
Ballots - Sample All Race - EV	47	\$ 0.87	\$ 40.89		\$ 0.01	
Ballots - Sample All Race - ED	57	\$ 0.87	\$ 49.59		\$ 0.01	
Printer Labels - EV	47	\$ 5.00	\$ 235.00		\$ 0.07	
Printer Labels - ED	57	\$ 5.00	\$ 285.00		\$ 0.08	
Category Subtotal			\$ 18,859.88		\$ 5.47	
<b>Equipment</b>						
Cabinet Security - EV	47	\$ 200.00	\$ 9,400.00		\$ 2.72	
Cabinet Security - ED	57	\$ 200.00	\$ 11,400.00		\$ 3.30	
Computer Cabinet - EV	47	\$ 50.00	\$ 2,350.00		\$ 0.68	
Cabinet Drayage - EV	47	\$ 180.00	\$ 8,460.00		\$ 2.45	
Cabinet Drayage - ED	57	\$ 180.00	\$ 10,260.00		\$ 2.97	
DS200 Ballot Counter - EV	47	\$ 350.00	\$ 16,450.00		\$ 4.77	
DS200 Ballot Counter - ED	57	\$ 350.00	\$ 19,950.00		\$ 5.78	
ExpressVote - EV	9 per location	\$ 200.00	\$ 84,600.00		\$ 24.52	
Expres Vote - ED	9 per location	\$ 200.00	\$ 102,600.00		\$ 29.74	
ExpressTouch - EV	47	\$ 200.00	\$ 9,400.00		\$ 2.72	
ExpressTouch - ED	57	\$ 200.00	\$ 11,400.00		\$ 3.30	
Metal Signs	5 per location	\$ 1.00	\$ 520.00		\$ 0.15	
Wood Signs	104	\$ 2.00	\$ 208.00		\$ 0.06	
Category Subtotal			\$ 286,998.00		\$ 83.19	
<b>Personnel</b>						
Election Judge - EV		\$ 14.00	\$ 47,376.00		\$ 13.73	
Electino Judge - ED		\$ 14.00	\$ 9,576.00		\$ 2.78	
Alternate Election Judge - EV		\$ 13.00	\$ 43,992.00		\$ 12.75	
Alternate Electino Judge - ED		\$ 13.00	\$ 8,892.00		\$ 2.58	
Clerk - EV	3 per location	\$ 12.00	\$ 131,976.00		\$ 38.25	
Clerk - ED	3 per location	\$ 12.00	\$ 24,624.00		\$ 7.14	
Judge Delivery - EV	47	\$ 25.00	\$ 1,175.00		\$ 0.34	
Judge Delivery - ED	57	\$ 25.00	\$ 1,425.00		\$ 0.41	
Category Subtotal			\$ 269,036.00		\$ 77.98	
<b>Total Estimated Cost</b>			\$ 733,879.88	Minimum Cost	\$ 1,500.00	

WITNESS BY MY HAND THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2021.

\_\_\_\_\_  
Bruce Sherbet, Elections Administrator  
Collin County, Texas

WITNESS BY MY HAND THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2021.

By: \_\_\_\_\_  
Rhonda Williams, Mayor  
City of Blue Ridge

Attest: \_\_\_\_\_  
Edie Sims, City Secretary  
City of Blue Ridge









# Contract Amendment

Two (2)

Office of the  
Collin County Admini  
2300 Bloom  
Mc

Vendor: City of Blue Ridge Effective Date 11/1/2020  
Attn: City Manager Contract No. 2019-087  
200 S. Main St.  
Blue Ridge, TX 75424 Contract Ambulance Services Agreement, Blue

Awarded by Court Order No.: 2018-1068-12-17  
Amendment 1 Court Order No.: 2020-178-03-02  
Amendment 2 Court Order No.: \_\_\_\_\_

## YOU ARE DIRECTED TO MAKE THE FOLLOWING AMENDMENT TO THIS CONTRACT

- Item #1 Extend contract for a twelve (12) month period at the same terms and conditions of the contract of November 1, 2020 through October 31, 2021.
- Item #2 Payment for contract year November 1, 2020 through October 31, 2021 is \$8,727.39. Payments will be made quarterly.
- Item #3 Add Force Majeure to Terms and Conditions:  
Force Majeure: No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the affected party's reasonable control, including, without limitation: acts of God; flood, fire or explosion; war, invasion, riot or other civil unrest; actions, embargoes or blockades in effect on or after the date of this Agreement; or national or regional emergency (each of the foregoing, a "Force Majeure Event"). A party whose performance is affected by a Force Majeure Event shall give notice to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and minimize the effects of such Force Majeure Event.

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

ACCEPTED BY:

Rhonda Williams (Print Name)

City of Blue Ridge  
200 S. Main St.  
Blue Ridge, TX 75424

ACCEPTED AND AUTHORIZED BY  
AUTHORITY OF COLLIN COUNTY  
COMMISSIONERS' COURT

Collin County Administration Building  
2300 Bloomdale Rd, Ste 3160  
McKinney, Texas 75071

SIGNATURE

TITLE: Mayor  
DATE: 2/2/2021

Michelle Charnoski, CPPB  
Purchasing Agent  
DATE: \_\_\_\_\_

EXHIBIT A  
FY 2019 EMS CONTRACT

Fire District /City	Unincorporated	Incorporated	% of Pop	TOTAL	AREA (ML)	Coalition	EMS Provider	City Annual Cost	County Costs
ANFD	1,887	14,093	17.30%	15,980	43.5734	Northern	AMR	\$122,140.14	\$16,354.11
BLFD	2,877	1,007	1.24%	3,884	69.7135	Eastern	AMR	\$8,727.39	\$24,934.16
BRFD	3,861	-	0.00%	3,861	8.3176	Eastern	AMR	\$0.00	\$33,462.22
FVFD	4,528	3,067	3.76%	7,595	80.0021	Eastern	AMR	\$26,580.84	\$39,242.93
JOFD	2,330	1,899	2.33%	4,229	31.6031	Eastern	AMR	\$16,458.11	\$20,193.47
LCFD	1,405	1,754	2.15%	3,159	11.6014	Eastern	AMR	\$15,201.43	\$12,176.75
MSFD	2,513	10,784	13.24%	13,297	28.0476	Northern	AMR	\$93,461.95	\$21,779.48
NVFD	3,011	1,234	1.51%	4,245	20.2795	Eastern	AMR	\$10,694.74	\$26,095.51
PNFD	4,467	13,605	16.70%	18,072	53.7865	Eastern	AMR	\$117,910.78	\$38,714.26
RSFD	887	2,124	2.61%	3,011	13.7265	Eastern	AMR	\$0.00	\$26,095.51
WMFD	1,871	-	0.00%	1,871	28.2053	Northern	AMR	\$0.00	\$16,215.44
WEFD	1,924	333	0.41%	2,257	50.2557	Northern	AMR	\$2,886.02	\$16,674.78
Total	31,561	49,900	61.26%	81,461	439.1122			\$414,061.40	\$291,938.60
<b>TOTAL COST FOR SERVICES FOR THE YEAR - \$706,000.00</b>									

Total Population 81,461

Contract Rate \$ 706,000.00

Rate per person \$ 8.666724

- \* Westminster Fire District contains Anna annexations
- \* Collin County is responsible for unincorporated Westminster and Branch
- \* The incorporated portion of Royse City is covered by Rockwall EMS

CITY OF BLUE RIDGE  
RESOLUTION NO. 2021-0202-002

A RESOLUTION AUTHORIZING CONTINUED  
PARTICIPATION WITH THE ATMOS CITIES STEERING  
COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE  
CENTS PER CAPITA TO THE ATMOS CITIES STEERING  
COMMITTEE TO FUND REGULATORY AND RELATED  
ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION

WHEREAS, the City of Blue Ridge is a regulatory authority under the Gas Utility Regulatory Act (GURA) and has exclusive original jurisdiction over the rates and services of Atmos Energy Corporation, Mid-Tex Division (Atmos) within the municipal boundaries of the city; and

WHEREAS, the Atmos Cities Steering Committee (ACSC) has historically intervened in Atmos rate proceedings and gas utility related rulemakings to protect the interests of municipalities and gas customers residing within municipal boundaries; and

WHEREAS, ACSC is participating in Railroad Commission dockets and projects, as well as court proceedings and legislative activities, affecting gas utility rates; and

WHEREAS, the City is a member of ACSC; and

WHEREAS, in order for ACSC to continue its participation in these activities which affects the provision of gas utility service and the rates to be charged, it must assess its members for such costs; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS:

I.

That the City is authorized to continue its membership with the Atmos Cities Steering Committee to protect the interests of the City of Blue Ridge and protect the interests of the customers of Atmos Energy Corporation, Mid-Tex Division residing and conducting business within the City limits.

II.

The City is further authorized to pay its 2021 assessment to the ACSC in the amount of five cents (\$0.05) per capita.

III.

A copy of this Resolution and approved assessment fee payable to “*Atmos Cities Steering Committee*” shall be sent to:

Brandi Stigler  
Atmos Cities Steering Committee  
c/o Arlington City Attorney’s Office, Mail Stop 63-0300  
101 S. Mesquite St., Suite 300  
Arlington, Texas 76010

PRESENTED AND PASSED on this the 2nd day of February, 2021, by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays at a regular meeting of the City Council of the City of Blue Ridge, Texas.

\_\_\_\_\_  
Rhonda Williams, Mayor

ATTEST:

\_\_\_\_\_  
Edie Sims, City Secretary



City of Arlington, c/o Atmos Cities Steering Committee  
Attn: Brandi Stigler  
101 S. Mesquite St., Ste 300  
MS #63-0300  
Arlington, TX 76010

# Invoice

Date	Invoice #
1/8/2021	21-15

Bill To
City of Blue Ridge

Item	Population	Per Capita	Amount
2021 Membership Assessment	1,000	0.05	50.00
Please make check payable to: Atmos Cities Steering Committee and mail to Atmos Cities Steering Committee, Attn: Brandi Stigler, Arlington City Attorney's Office, 101 S. Mesquite St., Ste 300, MS #63-0300, Arlington, Texas 76010			<b>Total</b> \$50.00

## **STAFF REPORT ON ASSESSMENT RESOLUTION FOR ATMOS CITIES STEERING COMMITTEE**

### **Purpose of the Resolution:**

Most municipalities have retained original jurisdiction over gas utility rates and services within municipal limits. The Atmos Cities Steering Committee ("ACSC") is composed of 178 municipalities in the service area of Atmos Energy Corporation, Mid-Tex Division that have retained original jurisdiction. Atmos is a monopoly provider of natural gas. Because Atmos has no competitors, regulation of the rates that it charges its customers is the only way that cities can ensure that natural gas rates are fair. Working as a coalition to review the rates charged by Atmos allows cities to accomplish more collectively than each city could do acting alone. Cities have more than 100 years experience in regulating natural gas rates in Texas.

ACSC is the largest coalition of cities served by Atmos Mid-Tex. There are 178 ACSC member cities, which represent more than 60 percent of the total load served by Atmos-Mid Tex. ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of residential and small commercial customers within the cities. Although many of the activities undertaken by ACSC are connected to rate cases (and therefore expenses are reimbursed by the utility), ACSC also undertakes additional activities on behalf of municipalities for which it needs funding support from its members.

### **The ACSC Membership Assessment Supports Important Activities:**

ACSC is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Atmos within the City. These activities will continue throughout the calendar year. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that ACSC be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

### **Explanation of Resolution Paragraphs:**

- I. This paragraph authorizes the continuation of the City's membership in ACSC.
- II. This paragraph authorizes payment of the City's assessment to the ACSC in the amount of five cents (\$0.05) per capita.
- III. This paragraph requires notification that the City has adopted the Resolution.

### **Payment of Assessment**

The assessment payment check should be made out to "*Atmos Cities Steering Committee*" and mailed to Brandi Stigler, Atmos Cities Steering Committee, c/o Arlington City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

# Community Rules & Regulations

## 1. INTRODUCTION

Our Rules and Regulations have been developed as a basis for good relations within our R.V. community. The spirit behind these guidelines is in the Golden Rule: "Do unto others as you would have others do unto you." We trust we will have your complete cooperation not only to keep Community standards high and to maintain a happy and friendly atmosphere, but also to assure each RVer a maximum of convenience and comfort.

Please read the Rules and Regulations carefully and keep them on hand as they constitute a binding agreement between you and the Community Management. Community Management will interpret and enforce these Rules and Regulations in a reasonable manner.

The following Rules and Regulations are a part of your obligations for permission to use the premises.

## 2. DEFINITIONS

- A. **The definitions** set forth below shall apply unless the context indicates that a different meaning is intended:
1. "Guests" includes all RVer's agents, employees, persons sharing the Premises, invitees, permittees or licensees or other persons in the Community or on the Premises at the invitation, request or tolerance of RVer.
  2. "Owner" includes, but it is not limited to, the owners of the Community (including the owner's partners, directors, representatives, officers, employees, and agents) and the management of the Community (herein referred to as the "Community Management").
  3. "Community" means the R.V. Community where your R.V. is currently parked as, per R.V. Park Management approval.
  4. "Community facilities" means the services and facilities of the Community.
  5. Community Management's approval" or "approval of Community Management," "Community Management's consent" or "consent of Community Management" or other similar terms as used in these Rules and Regulations or in other documents referred to in these Rules and Regulations, means that the Community Management's prior written approval must have been obtained by RVer before RVer commences any such action requiring Community Management's approval. If Community Management's prior written approval is required, RVer shall submit a written request to Community Management which describes the action RVer proposes to take and requests Community Management to give prior written approval.
  6. "Recreational Vehicle" (also "RV") means a motor home, travel trailer, truck camper, camping trailer, or park trailer and a vehicle used to pull a travel trailer or fifth wheel trailer.
  7. "Recreational Vehicle Park Occupancy Law" means those provisions of the Texas Civil Code Sections handbook.
  8. "RVer" is the person or persons who have established temporary residency in the Community pursuant to the Recreational Vehicle Park Occupancy Law and who lawfully occupies a recreational vehicle located in the Community.
  9. "RV Lot" or "Premises" means the real property (which is a recreational vehicle lot) leased to RVer by Owner as defined by the Recreational Vehicle Park Occupancy Law.

## 3. USE OF FACILITIES

- A. RVer has the right to use the Premises and Community facilities in compliance with these Rules and Regulations and the other provisions of the Community's residency documents.
- B. RVer agrees that the enforcement of the Rules and Regulations and conditions of tenancy are a private matter between Community Management and each person individually.
- C. RVer agrees that he or she is not a third-party beneficiary of any other agreement between Owner/Community Management and any other person in this Community.



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## 4. COMMUNITY PERSONNEL

- A. Owner shall be represented by Community Management, including a resident manager, who can enforce the Rules and Regulations on behalf of the Community's Owner.
- B. Neither Owner nor Community Management will provide security officers, security guards, or security personnel with respect to the Community and are not responsible for any criminal acts which occur in the Community, and, to the extent permitted by law, RVer waives all claims against Owner and/or Community Management related thereto.

## 5. COMMUNITY STATUS

- A. Our R.V. Community is an all-age community with no minimum age requirements for RVer and/or their Guests.

## 6. GUESTS

- A. For any Guest to stay at the Premises overnight, the Guest must be registered with Community Management and pay the guest fee.
- B. No Guest may stay more than five (5) days without prior written permission from Community Management.
- C. RVer agrees to acquaint all Guests with the conditions of temporary residency in the Community, including, but not limited to, the Community's Rules and Regulations. RVer is personally responsible for the actions and conduct of RVer's Guests.
- D. If RVer will not be present, then no Guest(s) may occupy or otherwise use RVer's Recreational Vehicle or RV Lot without Community Management's consent.

## 7. RECREATIONAL VEHICLE AND ACCESSORY EQUIPMENT STANDARDS

- A. **Recreational Vehicles.** Only RVs as defined by Health and Safety Code Handbook are permitted to be placed on the RV Lot.
  - 1. Only one (1) RV may be placed on each RV Lot.
  - 2. Placement of RVs shall be determined by Community Management. In no event shall an RV be located closer than six feet (6') from any building or other RV situated on an adjacent Lot.
  - 3. All RVs within the Community must be properly licensed. All owners of RVs shall furnish to Community Management a copy of the registration for the RV immediately upon its siting at the Premises and annually thereafter, or if there is any change in the legal or registered ownership.
  - 4. Only fully self-contained trailers and motorhomes are accepted. No tents or pick-ups with camper shells will be permitted.
  - 5. Each RV entering the Community must be in good condition. A photograph must be submitted to and approved by Community Management.
  - 6. A certificate of insurance must be provided to Community Management. The certificate of insurance must indicate coverage for the duration of RVer's stay in RV Community.
- B. **Accessory Equipment and Structures.** The installation by RVer of any accessory equipment and structures on the Premises is prohibited without prior Community Management approval.
  - 1. Building permits, licenses and other similar permission from government bodies or agencies must be obtained, if so required, before any installation or construction of certain accessory equipment and structures. All such equipment and structures must comply with all laws and ordinances.
  - 2. Before beginning a new installation of (or a change in) accessory equipment and structures or a change in any appliance which is to be connected to the Community's utilities (including, but not limited to, the electric or water supply), RVer shall submit for Community Management's approval a



# Community Rules & Regulations

written plan describing in detail the accessory equipment and structures which RVer proposes to install or change.

3. Any accessory equipment, structure, or appliance not in compliance with the Community's residency documents shall be removed from the Premises by RVer within ten (10) days of receipt of written notice.
4. Upon termination of RVer's tenancy, it is RVer's responsibility to remove any accessory equipment and structures which RVer has installed upon the Premises.

C. **Standards for Accessory Equipment and Structures.** Conditions for specific equipment and structures are as follows:

1. **Cabanas.** The installation of any cabana or permanent building on the Premises is strictly prohibited.
2. **Air Conditioners.** Any air conditioner or evaporative cooler in an RV must be in good operating condition and must not make excessive noise that will be disturbing to any other tenant.
3. **Decks.** A deck or porch may be installed with prior written approval of Community Management and must be constructed under permit and meet the appropriate governmental building codes. Porches must be of an approved material as determined by Community Management. Any deck or porch shall be a minimum and maximum size as determined by Community Management. Steps must have approved handrails, as required by law. The deck or porch may be covered by a roll-up type of awning.
4. **Exterior Storage Buildings.** Each site comes with an 8x6 storage unit. No alterations can be made to the storage building. Any damage to the storage unit must be reported to Community Management immediately.
5. **Fences.** The Community is fully fenced. No alterations can be made to any fencing already installed on the community.
6. **Antennas.** No ham and CB antennas. A satellite dish must be approved by Community Management and mounted on RV or ground tripod. Antennas are not allowed to be mounted to fences, storage units or trees.
7. **Sunshades, Windscreens and Privacy Screens.** Roll-up, aluminum wind screens or privacy enclosures are not to be used for storage of any items not otherwise permitted outside the RV.
8. **Clotheslines.** Clotheslines are not permitted on the Premises.
9. **Patio and Carport Awnings.** Must have management approval and conform to city, county, and state codes. All anchors must be removed upon vacating the Premises.

## 8. GENERAL MAINTENANCE OF PREMISES

A. **Premises.** Each RVer is responsible for the maintenance and appearance of RVer's Premises and recreational vehicle. The Premises shall be kept free of weeds, litter, and debris at all times.

1. To avoid damage to underground utilities, RVer must have Community Management's consent before digging or driving rods or stakes into the ground. RVer shall bear the cost of repairs to any utilities or Community property damaged by RVer.
2. The existing drainage pattern and grading of the Premises may not be changed without Community Management's consent.

B. **Landscaping.** RVer may not plant any tree or shrub in the ground without the express written approval of Community Management.

1. Any landscaping which has been installed by RVer without Community Management approval and/or in violation of these Rules and Regulations must be removed by RVer within ten (10) days of written notice.
2. Any irrigation system must have prior written approval of Community Management.



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3. RVer is responsible for ensuring that water does not puddle or stand and drains away from the RVer's Recreational Vehicle into the street, but not onto other Lots or common areas. RVer may be required to correct improper drainage at RVer's expense, including, but not limited to, re leveling or otherwise adjusting the RV or repairing and/or replacing any improvements.
  4. All landscaping installed by RVer, including, but not limited to, shrubs, vines, bushes and lawns, shall be well maintained by RVer. Such maintenance shall include, but not be limited to the trimming of all shrubs, vines and bushes in a manner that maintains an attractive shape and prevents such plants from blocking a neighbor's view or from being excessively high or brushing against a neighbor's RV.
  5. RVer will not trim trees or shrubs on Community property other than on his or her Premises without Community Management's written consent.
  6. When vacationing or absent for any other reason, it is the responsibility of the RVer to arrange for someone to water and to maintain their own plants, hanging plants, etc.
  7. RVer must be careful when using water to maintain RVer's landscaping. To prevent the waste of water, nuisance to other residents, or damage to the roadway, water must be conserved and not permitted to overflow into the Community's streets or onto the yards of neighboring residents.
- C. **Storage.** Storage of anything beneath, behind or on the outside of the RV is prohibited. This includes, but is not limited to, storage of boxes, trunks, wood, pipe, bottles, tools, mops, ladders, paint cans or any item which is unsightly in appearance.
1. Only outdoor patio furniture and barbecues approved for use by Community Management (such approval shall not be unreasonably withheld) may be used outside the RV.
  2. No appliances, including, but not limited to, water heaters, freezers, refrigerators, washing machines, clothes dryers, may be installed or placed outside of the RV at any time.
- D. **Exterior Painting.** The exterior paint on the RVer's Recreational Vehicle, accessory structures and equipment, and the vehicle used to pull the travel trailer or fifth wheel, shall be properly maintained. Proper maintenance shall include, but not be limited to, the repainting of the exterior whenever the paint begins to fade, peel, flake, chip or deteriorate in any other manner. Written approval must be obtained from Community Management prior to any painting. Any change in color requires advance approval of Community Management. Spray painting is not permitted in the Community.
- E. **Dangerous Materials.** Anything which creates a threat to health and safety shall not be permitted on the Premises. No flammable, combustible, or explosive fluid, material, chemical or substances (except those customarily used for normal household purposes which shall be properly stored within the RV and/or storage building) may be stored on the Premises and then only in quantities reasonably necessary for normal household purposes.
- F. **Damage.** If any portion of the exterior of the RV or its accessory equipment, structures, or appliances, the vehicle used to pull the travel trailer or fifth wheel, or the Premises are damaged, the damage must be repaired or replaced within thirty (30) days
- G. **Sewer System.** **NO OBJECTS THAT RESIST WATER (INCLUDING, BUT NOT LIMITED TO, FACIAL TISSUE, DISPOSABLE DIAPERS, PAPER TOWELS, TAMPONS, COTTON BALLS, CONDOMS AND ANY PRODUCT THAT IS NOT SEPTIC GRADE APPROVED) MAY BE FLUSHED OR OTHERWISE DEPOSITED INTO THE SEWER SYSTEM. GREASE, COFFEE GROUNDS, FACIAL TISSUE, DISPOSABLE DIAPERS, AND SANITARY NAPKINS OR OTHER INAPPROPRIATE ITEMS SHALL NOT BE PLACED IN THE SEWER SYSTEM. BY INITIALING, YOU ARE FULLY AWARE THAT YOU WILL BE RESPONSIBLE FOR ANY INAPPROPRIATE ITEMS PLACED IN THE SEWER SYSTEM, AND THAT PAYMENT WILL BE DUE AND PAYABLE UPON RECEIPT OF ORIGINAL INVOICE/BILL FOR DAMAGES.**



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- H. **Garbage and Trash Disposal.** Garbage must be wrapped and, with other refuse, must be placed in plastic trash bags and kept inside the RV until deposited in the designated disposal bins. Sanitary and health laws must be obeyed at all times. Combustible, noxious, or hazardous materials should be removed from the Community and not placed in bins. Lids on the disposal bins are to be kept closed. At no time must bins be so loaded with landscaping and pruning matter or other materials as to render the disposal of garbage impossible by other RVer. Materials must not be left outside of the bins. Bringing trash from outside the Community to dump in the Community's disposal bins is not permitted. Construction debris and large items such as mattresses and appliances are not to be disposed of in the bins. Trash will be picked up periodically by the local refuse hauler.

## 9. ENTRY UPON PREMISES OF RVer

- A. Community Management shall have a right of entry upon the RV Lot or Premises for mowing, landscaping, landscape maintenance, maintenance of utilities, for maintenance of the Premises where the RVer fails to maintain the Premises in accordance with the Rules and Regulations, and for the protection of the Community, at any reasonable time, however Community Management may not do so in a manner or at a time which would interfere with RVer's quiet enjoyment.
- B. Community Management may enter a Recreational Vehicle without the prior written consent of RVer in the case of an emergency or when RVer has abandoned the Recreational Vehicle.

## 10. ADDITIONAL REGULATIONS

- A. Owner will be held free and harmless from all liability imposed by law for the injury of people or damages to property.
- B. Community is not responsible for any supplies or equipment left on resort property or any other adjunct facilities after use has concluded and all participants have vacated the premises.
- C. Community reserves the right to full access to all Recreational Facilities in order to see that rules, regulations, and applicable laws are not violated. Community reserves the right to cancel any reservations without advance notice if the facility is needed by Community Management for business purposes, if repairs are required, or for any other reason.

## 11. ADDITIONAL RV COMMUNITY RULES

- A. Recreational facilities are provided for the exclusive use of RVer and their accompanied guests.
- B. Hours for the recreational facilities and additional rules and regulations governing the use of the recreational facilities are posted in and about the facilities and are incorporated into these Rules and Regulations by reference.
- C. Quiet Time shall be observed in the community between 10:00 pm and 8:00 am. During this time no loud music or noises including generators will be allowed.
- D. No drinking of alcoholic beverages is allowed in or around the recreation area or building, except at special functions approved in advance by Community Management. If alcoholic beverages are to be consumed, a liability insurance binder may be required. No glassware or glass soft drink bottles may be taken into the recreation areas.
- E. No gambling will be permitted at any time. However, bingo is allowed if organized by the Community Residents' Committee, written approval is given by Community Management, and if bingo games are conducted in compliance with applicable law.
- F. Persons in swimming suits or trunks, wet or dry, will not be allowed in the laundry mat. All persons must be fully clothed at all times in the laundry mat and other Community buildings. Footwear must be worn in all Community buildings.
- G. No RVer may have more than two (2) guests at any time in the recreational facilities unless permission is granted by Community Management.
- H. Smoking is not permitted in the laundry mat and other enclosed areas of the Community's common facilities.
- I. Screaming, running, horseplay and loud noises are not allowed in the recreational areas.

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- J. Recreational facilities rules may be changed or revised upon sixty (30) days' notice to RVer.
- K. Radios, CD players, boom boxes, televisions, and other such entertainment devices are not permitted in the laundry mat and/or recreational facilities of the Community, unless used with earbuds or headphones.
- L. Community Management shall not be responsible for loss, theft, or damage of personal property left unattended at the laundry mat or other Community Facilities.

## 12. PETS

- A. The Community is breed restricted and there will be no aggressive breeds allowed on property. These aggressive breeds include, but are not limited to, Pitbull, Pitbull mixes, Rottweilers, snakes, or any other dangerous animal(s).
- B. Pets are not allowed outside without a leash, and an adult close by to monitor their pet(s).
- C. No animal is allowed to be tethered or staked outside at any time.
- D. There will be no excessive barking, or animal noises, allowed at any time.
- E. Each RVer is responsible to pick up their own pet(s) feces immediately. Any RVer that does not pick up after their pet feces immediately and dispose of properly will be in violation of Community Rules and Regulations and fined accordingly.

## 13. LAUNDRY FACILITIES

- A. Laundry hours are posted. These facilities will be closed from time to time at Community Management's discretion for cleaning and repairs.
- B. Washers, dryers, and all other laundry facilities are to be cleaned by RVer, inside and out, immediately after use.
- C. Clothes are to be removed from dryers as soon as they are dry.
- D. Dye may not be used in any of the washer at any time.
- E. The laundry is to be left in a clean, neat, and orderly condition.
- F. The washers and dryers are not to be used for Pet Laundry at any time.
- G. Additional rules and regulations governing the use of the laundry and its facilities are posted and are incorporated herein by reference.

## 14. REQUEST TO VACATE COMMUNITY

Community Management reserves the right to refuse use of premises to anyone and to have any RVer or guest removed with or without prior notice for violation of Rules & Regulations, stated here or published thereafter. Failure to comply with a demand to depart may result in violation of trespassing laws and towing of Recreational Vehicle at RVers' expense. The owners and/or management company are not liable for R.V. towing expenses, or any secondary damage to unit.