

CITY OF BLUE RIDGE  
CITY COUNCIL MINUTES  
DECEMBER 3, 2019

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, DECEMBER 3, 2019 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m. and called roll with the following members present, Mayor Rhonda Williams, Keith Chitwood, Amber Wood and Gerald Young. Christina Porath was absent.
2. City Secretary Edie Sims offered the prayer and lead the Pledge of Allegiance to the American and Texas Flags.
3. Announcements relating to items of public interest: Angel Tree donations are underway and will go thru Christmas; Christmas Parade will be held 12/07/2019 at 6pm; Lighting of the Christmas Tree at City Hall will be held 12/07/2019 prior to the parade at 5:30pm; Band Booster 4<sup>th</sup> Annual Chili Cookoff and Silent Auction immediately following the Christmas Parade at the High School Cafeteria; Chamber of Commerce Non-Alcoholic Family Sip & Stroll will be held December 6, 2019 from 6pm-10pm; the City was awarded \$500,000 for a sewer grant through Texas Community Development Block Grant
4. Consent Agenda: a) Discuss, approve or disapprove the minutes from Sessions held on November 5, 2019; b) Public Works Update; c) City Financial Report; d) Fire Department Report; e) Animal Control Report; and f) Collin County Calls for Service  
Mayor Williams noted the City did not receive item f) Collin County Calls for Service. Gerald Young noted a correction to the Special Meeting on November 5, 2019 as he was not present and one of the items showed he made a motion. Amber Wood motioned to approve items on the Consent Agenda with a correction to the November 5, 2019 Special Session Minutes with Gerald Young seconding the motion. Motion carried unanimously.
5. Consider, discuss and act upon closing the South side of the square for the Non-Alcoholic Family Sip and Stroll event to be held December 6, 2019 from 6pm-10pm  
Amber Wood motioned to approve the square closure and waive the \$50 fee with Gerald Young seconding the motion. Motion carried unanimously.
6. Consider, discuss and act upon a contract with Birkhoff, Hendricks & Carter LLP for engineering services provided for the 2019-2020 CDBG Sewer Grant  
Amber Wood motioned to approve the contract as presented with Keith Chitwood seconding the motion. Motion carried unanimously.
7. Consider, discuss and act upon opening an interest-bearing account for the 2019-2020 CDBG Sewer Grant at CapTex Bank and designate signatories  
Amber Wood motioned to approve opening an interest-bearing account for the sewer grant and designate the signatories as those already signing other City accounts with Gerald Young seconding the motion. Motion carried unanimously.

8. Consider, discuss and act upon issues with the Ridgeway Street project to include an update per core samples performed by Henley Johnston

Gary Hendricks with Birkhoff, Hendricks and Carter came before Council discussing the findings of the core samples on Ridgeway Drive. The final results show the issues with the cracking are deep rooted under the surface which was beyond the scope of the contractor. The workmanship was found to be sound and correct and work was done properly. The product used was also correct to the specifications. Henley Johnston was hired by the City to perform core testing. The contractor did return and corrected the seal cracking which was a great improvement over the initial seal coating effort.

The core sampling showed the issues with Ridgeway are 10 foot below the surface beyond the embankment and the pavement. Even the subgrading for the pavement was correct. The clay soil on the south side of the bank is conducive to water and the trees along the south side of Ridgeway help pull the moisture which caused the cracking. This is not a failure of the contractor. The trees, as understood by City Staff, are planned to be removed in February or March 2020. There are 3 methods of dealing with this situation: 1) leave the trees and pavement in place and seal cracks as they occur and make necessary repairs as they present themselves; 2) leave the pavement in place but remove the trees, and extend the shoulder of the roadway and use fill materials in the cracks and continue to service the distressed pavement and make repairs as they present themselves; 3) full reconstruction of the distressed areas and removal of all trees then construct a full seal coat for the entire street.

Amber Wood expressed concerns regarding the Maintenance Bond. Mr. Hendricks assured the Council of the Maintenance Bond. Keith Chitwood asked why the trees had not been addressed prior to the construction with Mr. Hendricks stating the bulk of the trees are on private property. City Secretary Edie Sims stated the property owner approached the City and asked for a partnership and split the cost of having the trees removed and the dirt work such that the street's integrity stays intact.

Amber Wood motioned to choose Option 2 for improvements and releasing all but 5% of the retainer fee and pay the remainder after the project has been completed with Gerald Young seconding the motion. Motion carried unanimously.

9. Consider, discuss and act upon an impact study for water and wastewater and setting a public hearing for January 7, 2020 for system wide Land Use Assumptions and Capital Improvement Program

Council was reminded of the project with Birkhoff, Hendricks and Carter for a water and sewer impact fee study. Chapter 395 of the Texas Local Government Code requires the Council appoint an Advisory Committee. The first public hearing is planned for January 7, 2020 with Council approval. Amber Wood motioned to approve the public hearing date with Keith Chitwood seconding the motion. Motion carried unanimously.

10. Receive information from the Texas Energy Summit from City Secretary

City Secretary Edie Sims informed Council of the trip to Austin in November 2019 attending the Texas Energy Summit. Great information and contacts were made regarding solar and wind energy. Since returning, a solar energy company has visited Blue Ridge and will be making energy recommendations to have the Wastewater Treatment Plant operate via solar energy. More information will be forthcoming as well as funding for this project.

11. Consider, discuss and act upon Resolution 2019-1203-001 authorizing signatories for contract documents and other documents pertaining to the Texas CDBG Planning & Capacity Grant Contract # 7219014

Amber Wood motioned to approve the Resolution as presented which authorizes the Mayor, Mayor Pro-Tem and City Secretary as signatories with Keith Chitwood seconding the motion. Motion carried unanimously.

12. Consider, discuss and act upon Resolution 2019-1203-002 regarding citizen participation and civil rights protections pertaining to the Texas CDBG Planning & Capacity Grant Contract # 7219014 and includes a Citizen Participation Plan and Grievance Procedure; Section 3 Policy; Excessive Force Policy; Section 504 Policy and Grievance Procedures; Limited English Proficiency (LEP) Standards; Code of Conduct Policy; and Fair Housing Policy

Amber Wood motioned to approve the Resolution as presented with Gerald Young seconding the motion. Motion carried unanimously.

13. Consider, discuss and act upon proclaiming April as Fair Housing Month

Amber Wood motioned to proclaim April as Fair Housing Month with Keith Chitwood seconding the motion. Motion carried unanimously.

14. Consider, discuss and act upon Resolution 2019-1203-003 adopting the Express Vote Universal Voting System in all future elections held in Collin County

Collin County has purchased a new voting system which requires each contracting entity to adopt the same voting system. Amber Wood motioned to approve the Resolution as presented with Gerald Young seconding the motion. Motion carried unanimously.

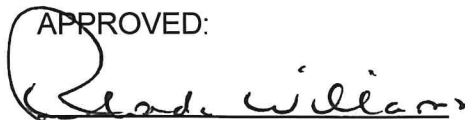
15. Citizen Participation – Public Comment. Chris McClure with Kimley Horn introduced himself stating he and his firm are available to assist with growth issues. No one else spoke during Citizen Participation.

16. Discussion of placing items on future agendas.


No one requested any item(s) to be placed on a future agenda.

17. Adjournment. Gerald Young motioned to adjourn with Keith Chitwood seconding the motion. Council adjourned at 7:58pm.

APPROVED:

  
Rhonda Williams, Mayor

ATTEST:

  
Edie Sims, City Secretary